

North Block, New Delhi-1
Dated the 30th May 2011

TRAINING CIRCULAR

Subject: Colombo Plan- Training Course on **Public Governance and Administration** at Civil Service College, Singapore from 5th to 9th September 2011.

The Colombo Plan Secretariat and the Government of Singapore are jointly organizing the above training programme at the Civil Service College, Singapore from 5th to 9th September 2011. The details of the programme and the application form may be drawn from Ministry of Personnel, Public Grievances and Pensions website: **persmin.nic.in**.

2. The course is meant for senior level government officials who are involved in Public Governance. It will provide an interactive forum to share, explore and discuss concepts and issues related to new approaches to budgeting for governments. It will also provide a good insight into the process of developing effective financial management policies and framework within a government.
3. The candidate should be a senior or mid-level government official in the relevant field; have minimum of three years work experience; should have completed a bachelor's degree or its equivalent; meet English language requirement; be below 50 years of age and be in good mental and physical health.
4. The Scholarship offers return economy class air fare from the closest international airport to Singapore; training costs; per diem allowance of US\$20 and accommodation. Airport transfer will be provided by the Ministry of Foreign Affairs, Singapore.
5. It is requested that the nomination of the suitable candidates may please be forwarded to this Department in accordance with the eligibility criteria and the terms and conditions of the Colombo Plan's Circular dated 20th May 2011. The Ministry/ State Government may sponsor the names of only Government/ Public Sector Undertaking functionary.
6. The nomination details should be submitted in the Colombo Plan Secretariat's prescribed proformas, duly authenticated by the Department concerned along with all the requisite enclosures.
7. The applications should reach this Department through proper channel not later than 18th July 2011. Nominations received after the prescribed date will not be considered. The circular inviting applications for training course is available on this Department's website persmin.nic.in

(G.Srinivasan)

Under Secretary to the Govt. of India

1. All Ministries/ Departments of Govt. of India.
2. All State Governments/ Union Territories.
3. Director (Technical), NIC with the request to post the circular along with the Colombo Plan's circular and the enclosed application Proformas on the Department's website

No. 4-1/2011-IR/15
Department of Telecommunications
513-514, Sanchar Bhawan, 20-Ashoka Road,
New Delhi -110001.

Dated: June 16, 2011

Kindly find enclosed the copy of letter No. 40-6/2011-EO(F) dated the 30th May, 2011 received from DOPT, New Delhi regarding Colombo Plan-Training Course on Public Governance and Administration at Civil Service College, Singapore from 5-9th September, 2011.

It is requested that the names of the suitable candidates meeting Selection Criteria along with the complete bio-data , duly filled in **nomination form (as per Website persmin. nic. in)** may please be sent to this office in room No. 513-514, Sanchar Bhawan New Delhi, by 5th July, 2011.

Specimen of Bio data

1. Name, Staff No. and date of birth
2. Designation
3. Qualification
4. Year of Recruitment
5. Present job & duties
6. Study Group Number if any
7. Details of contact Mobile, e-mail & Fax No.

Details of Foreign training/visits during last three years

1. Name of training course/visit
2. Period of visit (from-to)
3. Name of country visited
4. Date of submission of tour report

(Encl: as above)



(D.K.Jain)
A.D.G. (IR-I)

Tel. No. 23036080

Copy to :-

1. Member (S), Member (F), Member (T), Telecom Commission/Administrator, USOF for information please
2. All Advisors of Telecom Commission.
3. All Sr. DDGs / DDGs in DOT/Joint Administrator (Tech)/ Wireless Advisor, DOT/Sr.DDG TEC New Delhi.
4. C.M.D. BSNL/MTNL/TCIL/ITI & E.D. C-DOT
5. Director (IR-I), Director (IR-II), DOT
6. Director (IT), DOT is requested for hosting on DOT intranet (Local Website)
7. Notice Board/ Office Copy