

No. 5-16/2008-WL/G-II
Government of India
Ministry of Communications & I.T.
Department of Telecommunications
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001.
(G-II/Welfare Section)

Dated: 18th July 2008

Subject: Incentive for meritorious students in the Class/ Board/ University examinations for year 2008-09.

Applications are invited from employees of DoT for grant of Incentive to the children who are toppers in the annual examination of school/Board/University. The details of the incentive are as given below:

School Level	1st Position	2nd Position
Class II to V	Rs. 600/-	Rs. 500/-
Class VI to X	Rs. 700/-	Rs. 600/-
Class XI to XII	Rs. 800/-	Rs. 700/-

2. A student of Class II will be awarded Incentive on the basis of 1st or 2nd position secured by him in the annual examination of Class I. Likewise, students studying in Classes upto XII will be awarded incentive based on 1st or 2nd position secured by them in the respective annual examination of the previous class.

3. For Board/University level examination the Incentive for the toppers is as follows:

Board/University Level	1st Position	2nd Position	3rd Position
10+2	Rs. 2000/-	Rs. 1000/-	Rs. 600/-
University Level	Rs. 2000/-	Rs. 1000/-	Rs. 600/-

4. The toppers will also have to secure a minimum of 75% marks in the respective annual examination. In the case of students belonging to SC/ST/OBC categories who are the toppers of annual examination, the incentive will be admissible even if the percentage of mark secured by them is less than 75% but 65% or above.

5. Employees drawing basic pay upto Rs.12,750/- per month as on 01/04/2008 are eligible to apply for the above incentive for a maximum of two children studying in school recognized by Education Boards or in Central or State Government Schools.

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6. Employees claiming relaxation under reserved categories i.e. SC/ST/OBC should submit their application with copies of certificate from concerned cadre controlling authority or caste certificate issued by competent authority.

7. In School where only grading system of evaluation is being followed, the employees applying for the incentive may obtain a certificate from the concerned school to the effect that the student has topped in the last annual examination.

8. Application in the prescribed proforma (specimen copy enclosed) along with attested copy of the mark sheet or report card with a certificate from the educational institution specifying the position of the child in the respective annual examination may be sent to the undersigned by 29/08/2008 positively. The applications, which are incomplete in any respect or received after the last date, will not be entertained. Forms are also available at dot.gov.in under HRD Head.

(S.E. Rizwi)
Welfare Officer &
Under Secretary (T)
Tel.No. 2303-6300

Copy to:

1. All Sections of DoT.
2. All Telecom Engineering Centre. All the applications should be sent in one lot.
3. All DoT cells in Telecom Circles.
4. Dir.(WM), E-Wing, 3rd Floor, Madangir Road, Pushap Bhavan, New Delhi-110062.
5. Notice Boards of Sanchar Bhavan/Dak Bhavan.

**APPLICATION PROFORMA FOR GRANT OF INCENTIVE TO
MERITORIOUS STUDENT**

A. DETAILS OF APPLICANT(EMPLOYEE)

1. Name: Sh./Smt. :
2. Designation :
3. Official Address with
Section & Ph.No.:
4. Residential address :
5. Whether belongs to SC/ST/OBC category :
(copies of certificate from cadre controlling authority
or caste certificate issued by competent authority
to be attach)
6. Basic Pay as on 1st April 2008 :
7. Basic pay of the spouse and :
Official address:
(if spouse is employed)

B. DETAILS OF STUDENTS:

1. Name :
2. Relationship :
3. Date of Birth :
4. Class in which student is studying :
5. Name of School:
6. Marks obtained in the previous class :
On the basis of which applied for
Grant of award (please attach attested
Copy of Marksheet/report card)
7. Position :

I declare that

The particulars given above are true and complete to the best of my
knowledge and belief.

Signature of the applicant:.....

Name:.....

Designation:.....

Section:..... Tel. No.....

Certified that the entries under 'B' are correct and the school is recognized by
.....

**Signature of the Head of school
With rubber stamp**

**Cast Verification Certificate from Cadre Controlling Authority for the
employees claiming relaxation under reserved categories**

Certified that the Sh/Smt. _____
Designation _____ belongs to _____ category as per office records.

Signature of the concerned Admn./Staff Br.

Name: _____

Designation: _____