

No. 5-06/2006-WI/G-II
Government of India
Ministry of Communications & I.T.
Department of Telecommunications
(G-II Section)

Sanchar Bhavan, New Delhi.

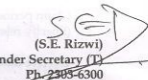
Dated: 19 /06/2006

Subject: Reimbursement of user charges of Govt. run Crèche facility to DoT (Hqrs) employees.

Telecom Staff Welfare Board in its 3rd meeting held on 02/03/2006 has decided to reimburse user charges to DoT employees availing of Govt. run Creche facility in the vicinity of Sanchar Bhavan w.e.f. 01/04/2006 onwards.

2. The reimbursement shall be 50% of the amount actually paid subject to a maximum of Rs. 300/- per child. The reimbursement is restricted to a maximum of two children only.

3. The reimbursement claims may be submitted on a quarterly basis (Apr-Jun, Jul-Sep, Oct-Dec and Jan-Mar) in the prescribed proforma (copy enclosed) along with the original bills to the G-II section by the first week of the start of the next quarter.


(S.E. Rizwi)
Under Secretary (T)
Ph. 2303-6300

Copy to:

1. All Sections of DoT (Hqrs).
2. Notice Boards.

REIMBURSEMENT OF USER CHARGES OF CRECHE FACILITY

Name (Sh./Smt.) :

Designation :

Office Address and
Section with Tel. No. :Name of the Ward for which
claim is made :Age & sex :
(Age limit - boys upto 7 yrs age
& girls upto 12 yrs age)No. of Dependent children :
(Attach copy of CGHS Card)

Name & address of the crèche :

Amount actually charged :
(Attach original bills)Claim period : Apr -Jun / Jul - Sep/ Oct - Dec/ Jan - Mar
(Specify relevant qtr.)**Declare that :**

- i) The particulars given above are true and complete to the best of my knowledge.
- ii) No claim is made in respect of child in this quarter.

Signature of claimant

Name _____

Designation _____

Amount admissible :
(for office use only)