

No. 5-11/2007-WL/G-II
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001
(Welfare/G-II Section)

Dated: 27 /09/2007

Subject : Award of Scholarship to the wards of DoT employees for the year 2007-08.

Applications are invited from the employees of DoT for award of Departmental Scholarship to their wards undergoing the following courses of study:

| Sl.No. | Name of Course | Rate of Scholarship | of | Basic pay limit |
|--------|--|---------------------|-----|-----------------|
| 1. | Technical Degree Courses- B.E./B.Tech./ Professional MBBS & other Medical Courses in Govt. recognized Colleges/ Institutions | Rs. 500/- | per | No limit |
| 2. | Technical Diploma Courses in Engg./ Arch. etc. | Rs. 300/- | per | -do- |
| 3. | Non-Technical Courses- B.Sc./ B.Com./ B.A. etc. | Rs. 300/- | per | -do- |
| 4. | All ITI Courses in ITI Institutes | Rs. 150/- | per | -do- |

The rate of Scholarship for each course and the basic pay limit up to which the employees can apply, are shown in the above statement.

2. Eligibility conditions for award of scholarship are given below:
- i) The student must have secured a minimum of 70% marks in the annual examination in the class from which admission to the above course was obtained. Students studying in the first year of the courses may submit their applications for award of Scholarship in Proforma-I.
 - ii) For renewal of Scholarship the ward must secure minimum 65% of marks in the previous year annual examination. If a ward fails in any subject/paper, the scholarship may be renewed provided that he/she secures an aggregate of 65% marks in all the subjects including the subject in which the ward has not got the qualifying marks. For renewal of scholarship to the second or subsequent year of the course, the application may be submitted in Proforma-II.

Contd...2

- iii) A relaxation of 10% in the minimum marks is admissible to students belonging to SC/ST/OBC and girl students against prescribed percentage for initial grant as well as for renewal. Both the relaxation cannot be combined..
- iv) An employee can apply for scholarship to not more than two of his/her children.
- v) Scholarship to the final year student is payable for 10 months only.
3. Employees claiming relaxation under SC/ST/OBC should also submit the relevant caste certificate issued either by their respective cadre controlling authority or other competent authority as defined for the purpose.
4. The applications in the prescribed proforma (copy enclosed) from the eligible officers/ officials for grant of scholarship/ renewal of scholarship along with certificate of Head of Institution and attested marks sheet of last annual examination may be sent to the Welfare & Sports / G-II Section latest by 16th November 2007. The incomplete application in any respect will not be entertained. Forms are also available at www.dot.gov.in under HRD Head. For any details regarding scholarship scheme, WL/G-II Section, (Tele. No.-23036897) may be contacted.

(S.E. Rizwi)
Welfare Officer &
Under Secretary (T)
Tel. No. 2303-6300

To

1. All Officers/ Sections of DoT HQ., New Delhi.
2. ADG(Admn.) TEC Khursheed Lal Bhavan, Janpath, New Delhi. All other TEC, All the applications must be sent in one lot.
3. All DoT/VTM Cell, in Telecom. Circles.
4. All Wireless Monitoring Organization, DoT.
5. Notice Boards in Sanchar Bhavan/Dak Bhavan.

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**APPLICATION FOR FRESH DEPARTMENTAL SCHOLARSHIP FOR THE YEAR 2007-
08**

(A) DETAILS OF APPLICANTS(EMPLOYEE)

- i) Name (Sh/Smt.) : _____
- ii) Designation : _____
- iii) Office Address and Section : _____
With Telephone No. _____

- iv) Residential Address : _____

- v) Whether belongs to SC/ST/OBC: _____
- vi) Basic Pay as on 1st April 2007 : _____

(B) DETAILS OF STUDENT

- i) Name : _____
- ii) Designation : _____

Signature of Student

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© Details of education for which scholarship is applied for :

- i) Name of Course : _____
- ii) Whether degree or Diploma : _____
- iii) Total Duration : _____
- iv) Stage at which studying : _____
- v) Name of Institution : _____

- vi) State/University by which recognized/affiliated : _____

(D) Scholastic Record of the student commencing from Matriculation Examination before joining the course study undertaken by the student shall be supported by Photostatted copies of mark sheet/certificate duly attested.

| | Name of the Percentage Examination | year of passing | Maximum marks | Marks obtained* |
|------|---|------------------------|----------------------|------------------------|
| i) | Matriculation/ Sr. Secondary | | | |
| ii) | Any other higher exam passed | | | |
| iii) | Minimum qualifying examination into the course undertaken | | | |

Note: If there is a gap between the passing of the minimum a qualifying examination and joining the course of studies and is not covered by the scholarship, record, details of the period should be indicated.

* Attach attested marks sheet of the 1st examination passed on the basis of which claim has been submitted.

(E) Details of Assistance, if any received:

- i) Is the student exempted from payment of tuition fee. : _____
- ii) If answer to (i) above is 'Yes' mention the amount exempted : _____
- iii) Is the student receiving any stipend or monetary assistance from any other source for this study? : _____
- iv) If answer to (iii) is 'Yes' : _____
 - 1) Amount : _____
 - 2) Source : _____

Declare that:

- i) The particulars given above are true and complete to the best of my knowledge and belief.
- ii) No child/dependent of mine is already in receipt of Technical/Non-Technical scholarship.
- iii) In case the spouse of the applicant is employed in any DoT offices a certificate from the employer stating that he/she has not claimed any scholarship of the children from that office.

Station :

Date :

Signature of applicant

Designation_____

Certified that the entries under column 'C' and column 'E' are correct.

Station:

Date :

**Signature of the Head of Institution
(With Seal)**

**Cast Verification Certificate from Cadre Controlling Authority for the employees
claiming relaxation under reserved categories**

Certified that the Sh/Smt. _____
Designation _____ belongs to _____ category as per office records.

Signature of the concerned Admn./Staff Br.

Name: _____

Designation: _____

Proforma-II

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**APPLICATION FOR RENEWAL OF DEPARTMENTAL SCHOLARSHIP FOR THE YEAR
2007-08**

(A) DETAILS OF APPLICANTS(EMPLOYEE)

- i) Name (Sh/Smt.) : _____
- ii) Designation : _____
- iii) Office Address and Section : _____
With Telephone No. _____

- iv) Residential Address : _____

- v) Whether belong to SC/ST/OBC : _____
- vi) Basic Pay as on 1st April 2007 : _____

Signature of employee

(B) DETAILS OF WARD

- i) Name of Student : _____
- ii) Father's Name : _____
- iii) Name of Institution : _____

Contd...2

- iv) Name of the annual examination
Passed _____
in March/April along with the year
- v) Percentage of marks secured

(Please enclose attested mark sheet)
- vi) Total duration of the course

- vii) Class to which promoted in the
Year _____ and in the _____ Month
- viii) Character & Conduct of the student :

- ix) Whether the student is in receipt of any :

Other scholarship or financial assistance
For _____ through the Institution.
(If so, the amount and details thereof)
- x) Remarks or recommendation of :

Head of the Institution

**Signature and seal
Of the Head of Institution**

**Cast Verification Certificate from Cadre Controlling Authority for the employees
claiming relaxation under reserved categories**

Certified that the Sh/Smt. _____
Designation _____ belongs to _____ category as per office records.

Signature of the concerned Admn./Staff Br.

Name: _____

Designation: _____