

No.38-2/2001-G.I
Government of India
Ministry of Communications & I.T.
Department of Telecommunications
Sanchar Bhawan, 20, Asoka Road, New Delhi-110001
(General – I Section)

Dated : 23-11-2007

To,

SUBJECT : Inviting of limited tenders/quotations for the sale of old newspapers/magazines/torn records and sweepings etc. in Department of Telecommunications (HQ), Sanchar Bhawan for a period of one year.

Sealed quotations are invited for the sale of old newspapers/magazines/waste papers/torn records and misc. sweepings etc. of Department of Telecommunications (HQ), Sanchar Bhawan, New Delhi on the following terms and conditions. The approved rates will remain operative during the whole period of contract.

1. The quotation should be addressed to Under Secretary (T), Department of Telecom, Sanchar Bhawan, (Room No.511), 20, Ashoka Road, New Delhi-110001 and clearly marked "QUOTATION FOR THE SALE OF OLD NEWSPAPERS/MAGAZINES/WASTE PAPERS/TORN RECORDS AND SWEEPINGS ETC" and should reach him before 3.00 P.M. on 11-12-2007. The quotations will be opened on the same day at 3.30 P.M. in Room No.511, Sanchar Bhawan in the presence of tenderers as may be present.
2. The rates of (I) Old newspapers (II) Old magazines (III) Waste papers/torn records (IV) Misc. kabad/sweepings should be quoted separately per quintal.
3. **Earnest Money :** The quotation must be accompanied by a crossed demand draft amounting to Rs.5,000/- of any Nationalized Banks drawn in favour of PAO, Department of Telecommunications (Hqrs.), Sanchar Bhawan, 20, Asoka Road, New Delhi-110001 without which no quotation will be considered. No other mode of payment will be accepted. The earnest money will be forfeited if the tenderer refuse to accept the offer. The earnest money deposited by the tenderers will be refunded after finalization of the contract. No interest will be payable on the earnest money deposit. Deposit of earnest money, irrespective of whether the tenderers have any dues outstanding against this department vis-à-vis their previous contract, is an essential pre-requisite and offers will be considered invalid without earnest money.
4. **Security Deposit :** The successful tenderer will have to deposit Rs.10,000/- (Rupees ten thousand only) as Security Deposit with the Cashier, Department of Telecom (HQ), Sanchar Bhawan, 20, Asoka Road, New Delhi-110001 within three working days from the date of award of contract failing which the tender will be treated as cancelled. This Ministry will have the right to forfeit the security deposit in the event of tenderer's failure to fulfill any of the terms and conditions mentioned in the tender or for breach on the part of the contractor of any of the terms of the contract contained in this letter.

.....Contd./-

5. All the papers without sorting will have to be removed by the contractor as and when the old newspapers/magazines/waste papers etc. are accumulated by managing his own bags and labourers at his own cost. Arrangements for transport, out of Sanchar Bhawan, will be made by the contractor on his own cost.

6. The weightment will be made at the weighing machine kept in the office/Dharam Kanta in the presence of Under Secretary (T) or any officer authorized by him. The bags used by the contractor will also be weighed alongwith the papers. The actual weight of the bags will be deducted from the total weight of the papers. This office will not be responsible for any loss, destruction, damage or deterioration of the waste papers, news papers, magazines and other scrap due to any cause, whatsoever.

7. The cost of news papers/magazines/waste papers and sweepings etc. at the rates quoted by you per quintal/kg. shall be deposited immediately after the weighment. You shall not be competent to authorize anybody else to collect the store of the above items without the prior approval of the competent authority.

8. The submission of tender shall be taken as the implied acceptance of all terms and conditions stipulated herein unless expressly stated to the contrary by the tenderer.

9. No request for reduction in rates quoted/accepted will be entertained for any reason during the currency of the contract. The rates of the contract shall be firm.

10. Tenderer will not be allowed to withdraw his offer upto 60 days from the date of opening of the tenders. In case any of the tenderers withdraws the tender before stipulated period, the earnest money in full shall be forfeited.

11. Canvassing in any case or form is strictly prohibited and tender of tenderer who resorts to canvassing will be summarily rejected.

12. Erasers and over-writing in the rates quoted will render the tender void and save as above, all alterations in the rates should be signed in full in ink or otherwise the quotations will not be considered.

13. The competent authority in this department reserves the right to extend the duration of the contract beyond the expiry of the contract period at the same terms and conditions from time to time in special circumstances.

(S.E. RIZWI)
Under Secretary (T)
Tel. No.23036300

Copy to :

1. As per list attached.
2. Ministries/Departments of Government of India with the request that contractor working under them may be apprised of the contents of this letter and asked to quote for the contract work, if interested.
3. DDG(LR) for pasting this tender/quotation on the website of DoT.
4. Notice Board.