

No.1-03/2008-G-II
Government of India
Ministry of Communications & I.T.
Department of Telecommunications
Sanchar Bhavan, 20, Ashoka Road, New Delhi.

Dated: 05 /02/2008

Tender Notice

The Department of Telecommunications invites tenders for annual contract for supply of cut flowers for daily placement in the chambers of Hon'ble Ministers and other senior officers of DoT.

2. Detailed information/terms and conditions as per Annexure-II attached for purpose can either be obtained from the Section Officer, General-II, Mezzanine Floor, Department of Telecom, Sanchar Bhavan, 20, Ashoka Road, New Delhi or downloaded from the Department's website www.dot.gov.in.

3. Interested parties may send their quotation quoting rates for the desired items.

4. In case any firm is already providing these services to any other Ministry/Department of Central Government, details thereof may also be furnished alongwith the quotations. The rates quoted will be valid for a period of one year from the date of finalization of contract.

5. Sealed Tenders, duly subscribed "Tender for supply of cut flowers" and addressed to the undersigned may be sent by post so as to reach by 3:00 PM on 11.02.2008. Quotation received after stipulated date/time shall not be entertained. The quotations will be opened same day immediately thereafter in the Room No. 511, Sanchar Bhavan, 20, Ashoka Road, New Delhi in the presence of the tenderers or their representatives who may like to be present.

Sd/-
(S.E. Rizwi)
Under Secretary (T)
Ph. 2303-6300

Annexure- II

Terms and Conditions for supply of mixed cut flowers:

1. The contract will be for a period of twelve calendar months and may be extended for another period of one year, if the services are found satisfactory. The contract can be terminated at any time without assigning any reason thereof.
2. The work will be awarded to only such firms who have successfully undertaken similar work at least in two Ministries/ Departments/PSUs (copy of certificate should be enclosed).
3. The shop of florist should be situated within **3 kms.** radius of Sanchar Bhavan, New Delhi.
4. Only very fresh and healthy flowers will be accepted for the flower arrangement. The supply should be handed over to the designated Mali well in time. Flowers should be supplied partly in form of bunch (6-7 flowers) for ready placement and in loose form.
5. Flowers which show even slightest indication of wilting or staleness or without the natural shine will not be accepted. The firm will also be liable to pay penalty @ **5%** of the value of monthly bill for faulty supply.
6. The Department of Telecommunications shall reserve the right to reduce or increase the quantity of flowers as per requirement.
7. The bill shall be raised on bimonthly basis in the name of SO(G-II), DoT, Sanchar Bhavan, New Delhi.
8. An amount of **Rs. 1,000/- (Rupees One thousand only)** will be deposited with the **Cashier, Department of Telecom, Sanchar Bhavan, New Delhi** as earnest money. The earnest money of the successful tenderer will be converted into security deposit. The security deposit shall be refundable after the successful completion of the contract.
9. For further details of each item, **Sh. Harihar Sukla, Section Officer (General-II), DoT, New Delhi** can be contacted (**Ph. 23036897**) between 4:00 PM to 5:00 PM on any working day before quoting the rates.
10. The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

(S. E. Rizwi)
Under Secretary to Govt. of India
Ph. 2303-6300

Annexure- I

Sl No.	Description of items to be supplied	Qty.	Price (per doz)	Total Price (inclusive of all taxes)
1.	Mixed Cut Flowers	15 dozen		

