

Most Immediate

No. 391-104/2010-STG-III  
Government of India  
Ministry of Communications & IT  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road, New Delhi - 1  
(STG-III Section)

Dated, 16<sup>th</sup> November, 2010

OFFICE MEMORENDUM

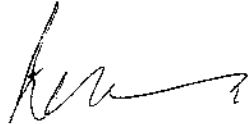
Subject: Selection for the post of Director (Finance),  
Telecommunications Consultants India Limited (TCIL) in Sch.  
'A' scale of pay.

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The undersigned is directed to say that post of Director (Finance), TCIL will fall vacant w.e.f. 01.07.2011. The Public Enterprises Selection Board (PESB) has finalized the job description of the said post (*copy enclosed*).

2. It is requested that bio-data (in the prescribed form), if willing, complete in all respects may be forwarded to the undersigned positively by 17<sup>th</sup> December, 2010.

Enclosure: PESB circular no. 7/46/2010-PESB dated 25/10/2010

  
(Harminder Singh)  
Section Officer (STG-III)  
Tele No. 23036876

Copy to:

1. Sr. DDG, TEC
2. All DDGs of ITS Group A in DoT (HQ) for information and necessary action
3. DDG (Security)
- ✓ 4. Dir (IT), alongwith enclosures, with a request to place the circular on the website of DoT. Hindi version will follow.
5. AD (OL) with a request to provide Hindi version of the letter

No. 7/46/2010-PESB  
Government of India  
Public Enterprises Selection Board  
(Department of Personnel & Training)  
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Block No. 14, CGO Complex, PE Bhavan  
New Delhi - 110003.

Dated the 25 October, 2010

**Sub: Selection for the post of DIRECTOR (FINANCE), TELECOMMUNICATIONS CONSULTANTS INDIA LTD., in schedule "A" CPSE**

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of **DIRECTOR (FINANCE), TELECOMMUNICATIONS CONSULTANTS INDIA LTD.,** in schedule "A" of the CPSE, the scale of pay of the post being Rs.75,000-1,00,000/-(revised) A copy of the job description for the post is enclosed.

2. It is requested that names of candidates seniority-wise who are found suitable for the said post as per the requirements indicated in the job description alongwith their up-to-date bio-data (in the prescribed form) duly endorsed may kindly be forwarded to PESB by **3<sup>rd</sup> January, 2011.** It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidates ready alongwith their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled.

3. In case the relevant details are not received within the stipulated time, it will be assumed that there are no eligible candidates to be sponsored for the post.

*(Signature)*

(VEDANTAM GIRI)  
DIRECTOR  
TEL NO. 24362936

DEPARTMENT OF TELECOMMUNICATIONS  
(SHRI RENTALA CHANDRASEKHAR, SECRETARY)  
NEW DELHI

*(Signature)*  
1-11-2010  
us (PSA)

2584/m (talk)  
28/10

सचिव (वृत्तचक्र)  
Secretary (T)  
No. 7/46/2010-PESB 62199  
दिनांक/Date 27/10

No. 7/46/2010-PESB  
Government of India  
Public Enterprises Selection Board  
(Department of Personnel and Training)  
Block No.14, C.G.O. Complex, Lodhi Road  
New Delhi - 110003

**NAME OF THE PSU** : TELECOMMUNICATIONS CONSULTANTS INDIA LTD. (TCIL)  
**NAME OF THE POST** : DIRECTOR (FINANCE)  
**DATE OF VACANCY** : 01-07-2011  
**SCHEDULE OF THE CPSE** : "A"  
**SCALE OF THE POST** : Rs. 75000--100000 (Revised w.e.f. 1.1.2007)

### 1. COMPANY PROFILE

TCIL was incorporated under the Indian Companies Act, 1956 with the main objective to provide world class technology in all fields of telecommunications and information technology and becoming a leading engineering and consultancy enterprise in telecom globally and to provide an array of consultancy and turnkey project implementation services in the field of telecommunications, information technology and multimedia, postal consultancy, e-governance and architectural and civil engineering. TCIL is a Schedule- "A" Mini-ratna CPSE in Industrial Development and Technical Consultancy services sector under the administrative control of Department of Telecommunications, Ministry of Communications and Information Technology.

Its Registered and Corporate offices are at New Delhi.

The authorised and paid capital of the Company was Rs.60 crore and Rs.43.20 crore respectively as on March 31, 2010.

The shareholding of the Government of India in the company is 100%.

### 2. JOB DESCRIPTION AND RESPONSIBILITIES:

Director (Finance) is a member of Board of Directors and reports to the Chairman and Managing Director. He is overall in charge of finance and accounts functions of the organization and is responsible for evolving and formulating and implementation of policies relating thereto.

### 3. ELIGIBILITY

I. **AGE:** On the date of occurrence of vacancy

(i) Minimum 45 years.

(ii) Not more than 58 years for internal candidates and not more than 57 years for others.

The age of superannuation is 60 years.

## II. QUALIFICATION AND EXPERIENCE:

The incumbent should be a Cost Accountant/Chartered Accountant/MBA with specialization in Finance with good academic record from a recognized university/institution. He should have managerial experience at a senior level in corporate financial management and accounts including Cost and Budgetary Control, Institutional Finance, Working Capital Management in an organization of repute.

Provided that minimum qualification is relaxable in the case of internal candidates with sound and adequate background and experience.

## III. PAY SCALE/TURNOVER:

### (a) Central Public Sector Executives.

Executives holding posts in the pay scale of:

- Rs. 7250-8250 (IDA)
- Rs. 9500--11500 (IDA) Post 01.01.1992
- Rs. 20500--26500 (IDA) Post 01.01.1997
- Rs. 51300--73000 (IDA) Post 01.01.2007

- Rs. 18400-22400 (CDA)
- Rs. 37400--67000 + GP Rs. 10000 (CDA)

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

### (b) State Public Sector Executive

- (i) Executives working in companies where the annual turnover is in excess of Rs. 100 crore.
- (ii) They should be working at a Board level position or reporting directly to a Director on the Board i.e. one level below Board level

### (c) Private Sector Executives

Private Sector Executives must fulfill each of the following criteria:

- (i) Executives working in companies where the annual turnover is in excess of Rs.100 crore
- (ii) Executives working at Board level position or non-board level position reporting directly to the Board i.e. one level below Board;
- (iii) Executives working in Private Companies listed on Stock Exchange.

### (d) Government Officers

Provided that notwithstanding the qualifications and experience prescribed, officers of the level of Joint Secretary in Govt. of India or on equivalent scale of pay or Major General in the Army or equivalent rank in Navy/Air Force, on the date of vacancy with adequate experience in the relevant field will be eligible for consideration on immediate absorption basis.

## 4. DURATION OF APPOINTMENT

The appointment shall be for a period of five years or upto the date of superannuation whichever is earlier.

## **SUBMISSION OF APPLICATIONS**

Prospective candidates from the Central Public Sector and Government officers shall send their applications, through proper channel, in the format at Annexure I.

State Public Sector Executives/Private Sector Executives shall submit their applications, in the format at Annexure II, alongwith

(i) a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.

(ii) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.

(iii) The applications for various categories of the officers are routed through proper channel as follows:

- a) For Government Servants through Cadre Controlling authority.
- b) For CMD's/MD's/Director's in CPSE, the concerned administrative ministry.
- c) For below Board level in CPSE, the concerned CPSE.
- d) For CMD/MD in State PSE, State Government.
- e) State PSE/State Joint Venture, the concerned SPSE.

**In addition to the above, Private Sector Executives must submit the following documents alongwith the application form**

- (i) Attested copies in support of age and qualifications;
- (ii) Annual Reports of the Company for the last 5 years;
- (iii) Evidence of listing on the Stock Exchange;
- (iv) Evidence of working at Board level or reporting directly to the Board i.e. one level below Board level;
- (v) The details of Job handled in the past with details/particular references.

State Public Sector Executives must route their applications through proper channel.

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**Annexure-I and Annexure-II may be downloaded from the website of PESB.**

**Last date of receipt of applications in PESB is 3<sup>rd</sup> January 2011. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.**

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**Board reserves the right to shortlist candidates for interview.**

Applications are to be addressed to DR. (MRS) P. S. BEHURIA, Secretary, Public Enterprises Selection Board, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

**ALL CORRESPONDANCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.**

**APPLICATION FORM FOR STATE PUBLIC SECTOR EXECUTIVES/EXECUTIVES FROM  
THE PRIVATE SECTOR**

1. Name of the post applied for: \_\_\_\_\_

2. (a) Name \_\_\_\_\_

(b) Designation of the Applicant (in full) \_\_\_\_\_

(c) Office Address: \_\_\_\_\_

3. Address for communication \_\_\_\_\_

4. Telephone No: Office \_\_\_\_\_ Residence \_\_\_\_\_ FAX No. \_\_\_\_\_ Mobile \_\_\_\_\_

No. \_\_\_\_\_ E-Mail address \_\_\_\_\_

5. Date of Birth \_\_\_\_\_ Age as on date of vacancy \_\_\_\_\_

6. Eligibility criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications (along with the name of Institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

7(a). Nature and duration of experience relevant for the advertised post and job description:

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					

8. Annual Turnover of the Company where the candidate is employed (Certified copy to be attached): Turnover  
Rs. \_\_\_\_\_ for the year \_\_\_\_\_

9. I certify that:

(i) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO is enclosed at Encl. I.

(ii) a write up on the significant contributions made by me during the present/past assignments and my suitability for the post is enclosed at Encl. II.

(iii) I am working at Board level position/ or reporting directly to a Director on the Board i.e. one level below Board level.

(iv) The Company in which I am working is listed on the \_\_\_\_\_ stock exchange.  
(Name)

A proof of listing is at Encl. III.

Declaration

I ..... son of ..... hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

(Name and signature of the applicant)

**APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES /GOVT. OFFICERS**

**(THROUGH PROPER CHANNEL)**

1. Name of the post applied for: \_\_\_\_\_

2. (a) Name \_\_\_\_\_

(b) Identification Number (For Defence Service personnel) \_\_\_\_\_

(c) Designation of the Applicant (in full) \_\_\_\_\_

(d) Office Address: \_\_\_\_\_

3. Address for communication \_\_\_\_\_

4. Telephone No: Office \_\_\_\_\_ Residence \_\_\_\_\_ FAX No. \_\_\_\_\_

Mobile No. \_\_\_\_\_ E-Mail address \_\_\_\_\_

5. Date of Birth \_\_\_\_\_ Age as on date of vacancy \_\_\_\_\_

6. Eligibility criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications (alongwith the name of institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

7(a). Nature and duration of experience relevant for the advertised post and job description:

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					

8. In case the candidate is holding the present post on lien/deputation basis: -

- a) name of the organisation in which the lien is held.
- b) the date from which the lien is held.
- c) date from which candidate is on deputation.

9.(a) Whether any punishment awarded to the applicant during the last 10 years 

Y	NO
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If yes, the details thereof

9 (b) Whether any action or inquiry is going on against him as far as his knowledge goes. 

Y	NO
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If yes, the details thereof

I certify that the details furnished by me in Cols. 1 to 9 are true and I am eligible for the post.

(Name and Signature of the applicant)

Date:

(To be filled by the PSU/Ministry /Department concerned)

It is Certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of  
the Competent Forwarding  
Authority with Telephone no. & office Seal.