



Government of India
Ministry of Communications & IT
Department of Telecommunication
Office of the CCA, UP (West) Circle.
Brahmpuri Telephone Exchange, Meerut-250002.

NO.CCA/UP (West)/Admin/Deputation/2011-12/ 4529

Dated: 29/04/2011

CIRCULAR

Subject:-Filling up of the posts of Assistant Accounts Officer, Sr. Accountant Jr. Accountant and LDC in the office of the Controller of Communication Accounts, UP(West) Telecom Circle, Meerut on deputation basis.

The O/o Controller of Communication Accounts, Department of Telecommunications, UP (West) Circle) Meerut intends to fill up vacant posts of Assistant Accounts Officer, Sr. Accountant, Jr. Accountant and LDC on deputation basis. The pay, terms and conditions of deputation of the officers selected shall be regulated in accordance with Ministry of Personnel, Public Grievances and Pension (Department of Personnel & Training) OM No.2/29/91Estt (PayII), dated 05.01.1994 as amended from time to time & CCS(Revised Pay) Rules, 2008. The selected officers/officials will be posted in Meerut.

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application. The other eligibility conditions for selection and details of duties attached to the posts of Assistant Accounts Officer, Sr. Accountant, Jr. Accountant and LDC are given in the Annexure-III.


The head of Departments are requested to forward the applications of willing and eligible officers/officials duly recommended and who can be spared on their being selected. No withdrawal after their selection on deputation will be entertained. Personal data may be sent in the enclosed proforma (Annexure-I) along with Integrity certificate, Vigilance Clearance (Annexure II) and attested photocopies of ACRs/APARs for last five years to the undersigned so as to reach positively by **15/06/2011**


(S.S.Yadav)

Communication Accounts Officer (Admin)
Phone no. 0121-2513400, Fax -0121-2400844
Email: ccaupwest@gmail.com

To

The Editor, Employment News, East Block-IV, Level-5, R. K. Puram, New Delhi-110066 for publication of the above in the employment news under issue on DAVP rates.

Pl. upload 
9/5/2011

ADG (IT-II)

175/DC(IT)
9/5

Copy to:-

1. Dy. Comptroller and Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi-110124.
2. Controller General of Accounts ,Government of India , Ministry of Finance. Department of Expenditure, 4th Floor, Lok Nayak Bhavan, Khan Market, New Delhi - 110003
3. FA, Northern Railway, HQrs, Badoda House, Kasturba Gandhi Marg, New Delhi-110001
4. Jt. CGDA (Admn.) O/o the CGDA, West Block-5, R. K. Puram, New Delhi-66
5. The Director Postal Accounts, UP Circle, Lucknow.
6. The General Manager (Finance) Postal Accounts, Sham Nath Marg, Delhi 110054.
7. Principal Controller of Defence Accounts Manipal, Bangalore.
8. Accountant General U.P. 14-V.S. Marg , Lucknow
9. Controller of Defence Accounts Jaipur, Jaipur.
10. Controller of Defence Accounts Jaipur, Jaipur.
11. Accountant General (Civil Audit) Janpath, Jaipur.
12. Accountant General (A&E) Janpath, Jaipur
13. Other Central Govt. offices(as per mailing list enclosed)
14. Dy. Director General (PAF),Misnistry of Communications & IT, department of Posts, PA Wing, 4th Floor, Dak Bhavan, Sansad Marg, New Delhi-110001 for information please.
15. Asstt. Director General (SEA), Deptt. of Telecommunications, Sanchar Bhavan, 20 Ashoka Road, New Delhi 110001 for information please.
- ✓ 16. Director (IT), DoT HQ, Sanchar Bhawan, 20 Ashoka Road New Delhi. It is requested that the vacancy circular may kindly be uploaded in the DOT Website.


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S. No.	Name of the post	Pay Band and Grade pay	Eligibility	Du
1.	Asstt. Accounts Officer	PB-2 , Rs. 9300-34800 , Grade Pay- Rs. 4800	a) Officers working under the Central Govt. i) Holding analogous posts of AAOs/SO (A/Cs) on regular basis; or ii) Jr./Sr. Accountants, Clerks/PAs who have qualified in both part-I & II of JAO (Civil)/SAS/SOGE or equivalent examination conducted by any of the Organized Accounts, Deptt. of Central Govt., with five years combined regular service in the cadre as on date. or Sr. Accountants (PB-2 , Rs. 9300-34800 , Grade Pay-Rs. 4200) with six years continuous regular service in the cadre	i) A Be the BS ii) US Ins iii) iv) Fe va v) vii GF &
2.	Sr. Accountant	PB-2 , Rs. 9300-34800 , Grade Pay- Rs. 4200	i) Officials holding analogous posts in State/Central Govt./ Autonomous Bodies OR ii) UDC With 3 years of regular service and having good performance	i) I Be to BS ii) US iii) iv) Fe va v) vi GI &
3.	Jr. Accountant	PB-1 , Rs. 5200-20200 , Grade Pay- Rs. 2800	Officials holding analogous posts in State/Central Govt./ Autonomous Bodies. OR LDC with 3 years of regular service and having good performance	
4.	LDC	PB.1 Rs. 5200-20200 GP 1900	Officials holding analogous posts in Central /State Government on regular basis.	

PROFORMA

APPLICATION FOR DEPUTATION FOR THE POST OF -----(ASSISTANT
 ACCOUNTS OFFICER, SR. ACCOUNTANT, JR. ACCOUNTANT & I.DC) IN THE
 DEPARTMENT OF TELECOMMUNICATIONS

(1)	Name of the official	-			
(2)	Date of Birth & Age	-			
(3)	Whether belongs to SC/ST	-			
(4)	Educational Qualifications	-			
(5)	Rank/Grading and Year of passing of qualifying JAO/SAS Examination (Applicable for the post of AAO only)	-			
(6)	(i) Post held on regular basis (Desgn.)	-			
	(ii) Scale of pay or Pay Band & Grade Pay	-			
	(iii) Present pay drawn	-			
	(iv) Date of working as on regular basis.	-			
(7)	Details of present post held	:-			
(a)	Designation of the post	-			
	Scale of pay/Pay Band & Grade Pay and present pay drawn	-			
	Date of appointment to the post	-			
	Nature of appointment to the post (whether regular/ad-hoc/officiating)	-			
	Name of the Ministry & Department where presently employed with full address and telephone no.	-			
(8)	Details of Employment/ experience:-				
	Office/Inst./Org.	Post held	Period	Scale of pay/Pay Band & Grade pay with present Pay	Nature of duties
	(1)	(2)	(3)	(4)	(5)
(9)	Details of deputation held previously if any with full particulars:-				
	Office/Inst./Org.	Post held	Period	Scale of pay/Pay Band & Grade pay with present Pay	Nature of duties
	(1)	(2)	(3)	(4)	(5)
(10)	Knowledge of computer, If 'yes', Details of qualification/experience				
(11)	Remarks, if any				

Dated:

Signature of the candidate

Note: Please strike out whichever is not applicable

CERTIFICATE TO BE RECORDED BY THE OFFICE/ DEPARTMENT WHILE
FORWARDING THE APPLICATION

1. Certified that the particulars given by the applicant are true and have been verified from the office record.
2. The applicant, if selected, will be relieved immediately.
3. Up to date CR/APAR dossier for the last five Years are enclosed.
4. It is certified that no vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him/her ineligible for consideration for appointment to the post applied for.
5. No Major/Minor penalty is in force or current against the official.

Sign. of the Head of Office/
Department, with official seal
Tele. No.

Dated: