



GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS & IT
DEPARTMENT OF TELECOMMUNICATIONS
OFFICE OF THE CONTROLLER OF COMMUNICATION ACCOUNTS
WEST BENGAL CIRCLE
2ND & 3RD FLOOR, 8, ESPLANADE EAST, KOLKATA- 700 069

No. CCA/WBC/13-119/ BSNL Deptn./Admin/11-12-~~388~~-424 Dated 2nd February, 2012.

NOTIFICATION

Subject: Vacancy circular to fill up Asstt. Accounts Officer (AAO), Sr. Accountant, Junior Accountant & LDC(TA) posts in the Office of the Controller of Communication Accounts, West Bengal Circle, Kolkata on deputation basis for the officials working in Central Govt./State Govt./PSUs.

Controller of Communication Accounts, West Bengal Circle, Kolkata proposes to fill up some of the vacant posts in Asstt. Accounts Officer (AAO), Sr. Accountant, Junior Accountant & LDC(TA) cadre on deputation basis from among staff working in Central Govt./State Govts/PSUs as per the details given below:

Grade	Pay Band	Grade Pay	No. of posts to be filled up
Asstt. Accounts Officer (A.A.O.)	PB -2 [₹. 9300 - 34800]	₹. 4800/-	Will be decided later
Senior Accountant	PB -2 [₹. 9300 - 34800]	₹. 4200/-	-do-
Junior Accountant	PB - 1 [₹. 5200 - 20200]	₹. 2800/-	-do-
L.D.C. (TA)	PB - 1 [₹. 5200 - 20200]	₹. 1900/-	-do-

2. Eligibility conditions to apply for the above posts are enclosed.
3. The period of deputation will initially be for a period of three years and can be extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoPT's OM No. 6/8/2009-Estt. (Pay II), dated 17.06.2010 are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.
5. The format of application is appended. The applications from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACR/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 23.02.2012. Belated/incomplete applications will be rejected.
6. Wide publicity may be given in all organizations and their field formations to facilitate early and optimum no. of applications.

(R.K. Chattopadhyay)

Jt. Controller of Communication Accounts / Admin.
O/o CCA, WB Circle, Kolkata.

To:-

1. The Controller General of Accounts, Ministry of Finance, Department of Expenditure, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003.
2. The Controller General of Defence Accounts, Ulañ Batar Road, Palam, Delhi Cantt., PIN: 110 010.
3. The CMD, BSNL, Bharat Sanchar Bhawan, Janpath, New Delhi - 110 001.
4. Pr. Controller of Accountants (Fys.) , Defence Accounts Department, 10 A, S.K. Bose Road, Kolkata - 700 001.
5. Addl. Chief Secretary, Department of Home, Government of West Bengal, Writers' Building, Kolkata - 700 001.
6. The CPMGs, WB Circle / Orissa Circle / Bihar Circle.
7. The GM (PAF), Yogayog Bhawan, P-36, CR Avenue, Kolkata - 700 012.
8. The CGM, WBTC, BSNL, 2nd Floor, 1, Council House Street, Kolkata - 700 001.
9. The CGM, Telecom Factories, BSNL, 3A, Chowringhee Place, Kolkata - 700 013.
10. The CGM, Telecom Stores, BSNL, 3A, Chowringhee Place, Kolkata - 700 013.
11. The CGM, Eastern Telecom Project, BSNL, 2/5A, Judges' Court Road, 6th Floor, Kolkata - 700 027.
12. The CGM, Eastern Telecom Region, BSNL, 6th Floor, Telephone Bhawan, 34, BBD Bag, Kolkata - 700 001.
13. The FA & CAO (Admin.), Eastern Railway, Kolkata - 700 001.
14. The FA & CAO (Admin.), South Eastern Railway, Garden Reach, Kolkata - 700 043.
15. The DA (P)s, Postal Accounts Office, Assam Circle/Bihar Circle/Orissa Circle/N-E Circle.
16. The Director (SEA), DoT/Hq., Sanchar Bhawan, 20, Ashoka Road, New Delhi - 110 001 with the request to give wide publicity.
17. The Director (IT), Sanchar Bhawan, 20, Ashoka Road, New Delhi - 110 001 with the request to publish this in the official website of DoT.
18. The Asstt. Secretary, Govt. of West Bengal, Personnel & Administrative Reforms Department, Common Cadre Wing, Block - 1, 2nd Floor, Writers' Building, Kolkata - 700 001. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
19. The Dy. Registrar (Estt/Admin.), Rajiv Ganchi Central University, Rono Hills, P.O: Doimukh -791 112, Arunachal Pradesh. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
20. The Dy. Chief Electoral Officer, O/o the Chief Electoral Officer, Arunachal Pradesh, Itanagar. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
21. The Station Superintendent, O/o the Station Superintendent, State Transport Service, Govt. of Arunachal Pradesh, Itanagar. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
22. The Director, Directorate of Audit & Pension, Govt. of Arunachal Pradesh, Naharlagun, Dist: Papumpare, PIN: 791110. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
23. The Dy. Commissioner, O/o the Dy. Commissioner, Govt. of Arunachal Pradesh, Dist: Lohit, Tezu. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
24. The Dy. Secretary (SA), O/o the Secretariat Administration Department, Civil Secretariat: Estt (A) Branch, Govt. of Arunachal Pradesh, Itanagar. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.

25. The AGM, O/o the State Transport Service, Govt. of Arunachal Pradesh, Naharlagun. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
26. The ADC, O/o the District Election Officer, Dist: Changlang, Arunachal Pradesh, Changlang. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
27. The ADC, O/o the Dy. Commissioner, Govt. of Arunachal Pradesh, Tawang District, Tawang. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
28. The Eletoral Registration Officer, O/o the Electoral Registration Officer, 1, Lumla (ST) Assembly Constituency : LUMLA, Arunachal Pradesh. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
29. The Admn. Officer, CAO/A-4(B), O/o the JS(T) & CAO, "E" Block, Ministry of Defence, Govt. of India, Hutments DHQ, New Delhi - 11. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
30. The Addl. Director, O/o the Director, All India Institute of Hygiene and Public Health, Govt. of India, 110, C.R. Avenue, Kolkata - 700 073. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
31. The Dy. Commissioner, O/o the Dy. Commissioner, Govt. of Arunachal Pradesh, East Kameng District, Seppa. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.
32. The Secretary IC, State Election Commission, Govt. of Arunachal Pradesh, Itanagar. It is informed here that those officials who have applied through proper channel against this office advertisement published in the Employment News dated 22nd - 28th January, 2011 need not apply afresh. Their wanting documents/requisites will be called for shortly.



(R.K. Chattopadhyay)

Jt. Controller of Communication Accounts / Admin.
O/o CCA, WB Circle, Kolkata.

Eligibility condition for applying to posts on deputation in CCA offices

(A) Qualifications

(a) For the post of LDC

Officials holding same or analogous posts in various ministries/departments of Central/State Govt./PSUs on regular basis.

(b) For the post of JA (Junior Accountant)

1. Officials holding same/analogous posts in various ministries/ departments of Central/State Govt./PSUs on regular basis or
2. LDCs who have rendered not less than eight years of regular service in the grade, or
3. UDCs who have rendered not less that three years of regular service in the grade

(c) For the post of SA (Senior Accountant)

1. Officials holding same/analogous posts in various ministries/ departments of Central/State Govt./PSUs on regular basis or
2. JAs/Auditors who have rendered not less that three years of regular service in the grade

(d) For the post of AAO (Assistant Accounts Officer)

1. Officials holding same/analogous posts in various ministries/ departments of Central/State Govt./PSUs on regular basis or
2. Officials who have qualified in SAS or equivalent and working as JAOs

(B) Age

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

(C) Working knowledge of computers

The applicants to all the above posts should have sufficient exposure to basic working knowledge on computers in all the modules of MS Office including the knowledge of internet to send/receive e-mails

APPLICATION

Name of the official

DOB

Educational qualification

Present Post held / Date from which working

Unit in which working [specify Ministry/Dept]

Present pay

Working experience including extent of working with computer

Service particulars from the date of initial appointment (along with brief of duties performed)

Declaration

1. I, _____ hereby declare that my posting on deputation as _____ in the Dept. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DoT in the said post.
3. I am liable to be repatriated to my parent organisation for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.

Date

Place

Signature of the applicant

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING THE APPLICATION

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the official.
5. Recommendations:

Date

Place

Signature of the Head of office
with office seal and Telephone No.