

Most Immediate

No. 391-03/2012-STG-III
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi - 1
(STG-III Section)

Dated, 5th January, 2011

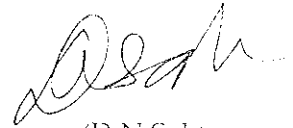
OFFICE MEMORENDUM

Subject: Selection for the post of Director (HRD), BSNL in Sch. 'A' scale of pay.

The undersigned is directed to say that post of Director (HRD), BSNL fall vacant w.e.f. 06.12.2011. The Public Enterprises Selection Board (PESB) has finalized the job description of the post of the said post (*copy enclosed*).

2. It is requested that bio-data (in the prescribed form), if willing, complete in all respects may be forwarded to the undersigned positively by 25th January, 2012. *Applications received after the prescribed date shall not be entertained.*

Enclosure: PSA circular no. 1/13/2011-PSA dated 03/01/2012



(D N Sah)

Under Secretary (SGT)

Tele No. 23036282

Copy to:

1. Sr. DDG, TEC
2. All Sr. DDsG/DDsG of ITS Group A in DoT (HQ) for information and necessary action
3. Shri R K Bhatnagar (Staff No.534) - on deputation to TRA, Oman
4. Shri R K Arnold (Staff No.520) - on deputation to TRAI
5. Shri Ajit Singh (Staff No. 435) - on deputation to Cabinet Secretariat
6. Dir (IT), alongwith enclosures, with a request to place the circular on the website of DoT.

23/01/2012
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MOST IMMEDIATE

No.1-13/2011-PSA
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001

Dated 3rd January, 2012

To

- (i) Shri Vimal Wakhlu,
Chairman & Managing Director
Telecommunications Consultants
India Ltd.
TCIL Bhavan, Greater Kailash-1
New Delhi-110048
- (ii) Shri R.K.Upadhyay,
Chairman & Managing
Director, Bharat Sanchar
Nigam Ltd., 3rd floor
BSNL Bhawan, Janpath
New Delhi-01
- (iii) Shri A.K.Garg,
Chairman & Managing Director
Mahanagar Telephone Nigam Ltd.
12th Floor, Jeevan Bharti Tower-I,
124 Connaught Circus,
New Delhi.110001.
- (iv) Shri K.L.Dhingra
Chairman & Managing
Director, Indian
Telephone Industries Ltd.
Doorvani Nagar,
Bangaluru-560016

Sub: Selection for the post of Director (HRD). Bharat Sanchar Nigam Limited (BSNL).

Sir,

I am directed to say that the post of Director (HRD), BSNL, has fallen vacant w.e.f. 06.12.2011. The Public Enterprises Selection Board (PESB) has finalized the job description for the post, a copy of which is enclosed.

2. It is requested that the names of all willing and eligible candidates seniority-wise, who are found suitable for the said post, along with their upto-date bio-data (in the prescribed proforma), **in duplicate, duly certified especially the information given in para 9 of the application, may be forwarded to this office by 2nd February, 2012 positively.** The ACRs of the eligible candidates for the last 5 years alongwith their latest vigilance profile[(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated, if any, etc.] may be kept ready.

...contd. 2/-

D. V. (S. S. S.)

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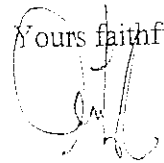
W. S. S. S. S.

(10)

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65-01-12

3. In case your response is not received within the stipulated time, it shall be presumed that there is no eligible candidates to be sponsored for the post and PESB will be intimated accordingly. Application received after the prescribed last date shall not be entertained.

Yours faithfully,


(L. N. Anchal)
Director (PSA)
Tel. No.23036023

Encl: As above.

Copy alongwith copy of the job description for the post of Director (HRD), BSNL is forwarded for similar necessary action to Sr. DDG (TEC)/Sr. DDG (BWS)/DDG(Estt.)/DDG(FEB)/DDG(SU)/DDG(IR)/ DDG (Security) for sending the names of willing and eligible candidates from ITS/ Indian P&T Finance & Accounts Service/ ITI/C-DoT/ Civil/ Electrical

Copy for information to : PPS to Secretary (T)/PS to AS(T)/Sr. PPS to Member (T), PS to Member (S)/Sr. PPS to Member (Finance)/PPS to JS(T)/PPS to DDG(C&A).

Copy to ADG(IT), DoT with the request to place it on the website of DoT.

BY SPEED POST

No.7/87/2011-PESB
Government of India
Public Enterprises Selection Board
(Department of Personnel & Training)

Block No. 14, CGO Complex, PE Bhavan
New Delhi - 110003, the 19TH December, 2011

27/12/2011

Sub: Selection for the post of Director (HRD), Bharat Sanchar Nigam Limited (BSNL)

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of Director (HRD), Bharat Sanchar Nigam Limited (BSNL) in schedule "A" of the CPSE, the scale of pay of the post being Rs.75,000-1,00,000/- (Revised). A copy of the job description for the post is enclosed.

2. It is requested that names of candidates seniority-wise who are found suitable for the said post as per the requirements indicated in the job description alongwith their up-to-date bio-data (in the prescribed form) duly endorsed may kindly be forwarded to PESB by 9TH FEBRUARY, 2012. It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidates ready alongwith their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled.

3. In case the relevant details are not received within the stipulated time, it will be assumed that there are no eligible candidates to be sponsored for the post.

(Signature)
(VEDANTAM GIRI)
DIRECTOR
TEL NO. 24362936

DEPARTMENT OF TELECOMMUNICATIONS
(SHRI RENTALA CHANDRASEKHAR, SECRETARY)
NEW DELHI

Dir CPSEs
for immediate do
action please

H/
31/12/2011

सचिव (दूरसंचार)
Secretary (Tele)
By No. 5883-2
दिनांक/Date: 30/12/11

सचिव (दूरसंचार)
Secretary (T): 94055
ऑ/ सं/ Dy. No. 28/11/11
दिनांक/Date: 28/11/11

5089/408/11
30/12

No. 7/87/2011-PE/3B

भारत सरकार

Government of India

लोक उद्यम चयन बोर्ड

Public Enterprises Selection Board

(कार्मिक एवं प्रशिक्षण विभाग)

(Department of Personnel and Training)

Block No.14, C.G.O. Complex, Lodhi Road

New Delhi - 110003

पी.एस.यू. का नाम : भारत संचार निगम लिमिटेड
NAME OF THE PSU : BHARAT SANCHAR NIGAM LTD.
पद का नाम : निदेशक (मानव संसाधन विकास)
NAME OF THE POST : DIRECTOR (HRD)
रिक्ति की तारीख : 06.12.2011
DATE OF VACANCY : 06.12.2011
सी.पी.एस.ई. की अनुसूची : 'A' / 'ए'
SCHEDULE OF THE CPSE : 'A' / 'ए'
पद का वेतनमान : Rs. 75,000—1,00,000/- (Revised / संशोधित)
SCALE OF THE POST : Rs. 75,000—1,00,000/- (Revised / संशोधित)

1. COMPANY PROFILE

Bharat Sanchar Nigam Ltd. (BSNL) was incorporated in September, 2000 under the Indian Companies Act, 1956 with the objective to take over the business of providing telecom services and network of the erstwhile Department of Communications with effect from 1st October, 2000. The Company is providing Telecom Services throughout the country except Delhi and Mumbai. BSNL is a schedule 'A'/Miniratna CPSE under the administrative control of Department of Telecommunications.

The authorized and paid up capital of the Company was Rs. 17,500 crore and Rs. 12,500 crore respectively as on March 31, 2010.

Its Registered and Corporate offices are at New Delhi.

The shareholding of the Government of India in the Company is 100%.

2. JOB DESCRIPTION AND RESPONSIBILITIES:

Director (HRD) is a member of the Board of Directors and reports to Chairman and Managing Director. He is responsible for all matters relating to the development and effective utilization of human resources of the company and plays a key role in the formulation of human resource development policies and strategies and their implementation

3. ELIGIBILITY

I. AGE: On the date of occurrence of vacancy

(i) Minimum 45 years.

(ii) Not more than 58 years for internal candidates and not more than 57 years for others.

The age of superannuation is 60 years.

II. QUALIFICATION AND EXPERIENCE

The incumbent should be a graduate with good academic record from a recognized university. The candidates should have atleast two years cumulative experience during the last ten years in Human Resources/Personnel Management at a senior level in an organization of repute.

Persons with Post Graduate Degree/Diploma in Personnel Management or MBA with specialization in Personnel Management/Industrial Relations from a recognized university or Institute or Degree in Law or Industrial Engineering will have an added advantage.

Provided that minimum qualification is relaxable in the case of internal candidates with sound and adequate background and experience.

III. PAY SCALE/TURNOVER:

(a) Central Public Sector Executives.

Executives holding posts in the pay scale of:

- Rs. 7250-8250 (IDA)
- Rs. 9500--11500 (IDA) Post 01.01.1992
- Rs. 20500--26500 (IDA) Post 01.01.1997
- Rs. 51300--73000 (IDA) Post 01.01.2007

- Rs. 18400-22400 (CDA)
- Rs. 37400--67000 + GP Rs. 10000 (CDA)

The minimum length of service required in the eligible scale will be one year for internal candidates and two years for others as on the date of vacancy.

(b) State Public Sector Executive

Executives working in companies where the annual turnover is in excess of Rs. 100 crore.

(c) Private Sector Executives

Private Sector Executives must fulfill each of the following criteria:

- (i) Executives working in companies where the annual turnover is in excess of Rs. 100 crore
- (ii) Executives working at Board level position or non-board level position reporting directly to the Board i.e. one level below Board;
- (iii) Executives working in Private Companies listed on Stock Exchange.

(d) Government Officers

Provided that notwithstanding the qualifications and experience prescribed, Government officers of the level of Joint Secretary in Govt. of India or officers on equivalent scale of pay or Major General in the Army or equivalent rank in Navy/Air Force on the date of vacancy will be eligible for consideration on immediate absorption basis.

4. DURATION OF APPOINTMENT

The appointment shall be for a period of five years or upto the date of superannuation whichever is earlier.

SUBMISSION OF APPLICATIONS

Prospective candidates from the Central Public Sector and Government officers shall send their applications through proper channel, in the format at Annexure I.

State Public Sector Executives/Private Sector Executives shall submit their applications, in the format at Annexure II, alongwith

- (i) a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.
- (ii) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.
- (iii) The applications for various categories of the officers are routed through proper channel as follows:

- a) For Government Servants through Cadre Controlling authority.
- b) For CMD's/MD's/Director's in CPSE, the concerned administrative ministry.
- c) For below Board level in CPSE, the concerned CPSE.
- d) For CMD/MD in State PSE, State Government.
- e) State PSE/State Joint Venture, the concerned SPSE.

In addition to the above, Private Sector Executives must submit the following documents alongwith the application form

- (i) Attested copies in support of age and qualifications;
- (ii) Annual Reports of the Company for the last 5 years;
- (iii) Evidence of listing on the Stock Exchange;
- (iv) Evidence of working at Board level or reporting directly to the Board i.e. one level below Board level;
- (v) The details of Job handled in the past with details/particular references.

State Public ~~Sector~~ Executives must route their applications through proper channel.

6. CERTIFICATION BY CANDIDATE:-

- a) Candidate has to submit his/her willingness for the post at the time of interview itself clearly stating that he/she will join the post, if selected. If any candidate, does not initially give his/her willingness, he/she will not be interviewed.
- b) If any of the candidates who appeared for the interview and is selected by the PESB, gives his/her unwillingness after the interview is held, but before the appointment is processed, would be debarred for a period of two years for being considered for a Board level post in any PSE other than the one to which the candidate belongs.
- c) If any candidate gives his/her unwillingness after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment from being considered for a Board level post in any PSE other than the one to which the candidate belongs.
- d) In the above cases, no request for relaxation or otherwise would be entertained.

Annexure-I and Annexure-II may be downloaded from the website of PESB.

Last date of receipt of applications in PESB is 9TH FEBRUARY, 2012. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.

Board reserves the right to shortlist candidates for interview.

Applications are to be addressed to DR. (MRS) P. S. BEHURIA, Secretary, Public Enterprises Selection Board, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDANCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.

ANNEXURE I

APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES / GOVERNMENT OFFICERS

[THROUGH PROPER CHANNEL]

1. Name of the post applied for: _____
2. Name & Designation of the Applicant (In full) with office address: _____

3. Date of Birth _____
4. Address _____

5. Telephone No: Office _____ Residence _____ FAX No./Mobile No. _____
6. Eligibility criteria:

As per job description	Possessed by the officer	Whether eligible or no:
Educational/professional qualifications (Name of the Institution from where Degree/Diploma obtained must be mentioned)		
Age on the date of vacancy		
Pay Scale of the post held		
Length of service in eligible pay scale		

7. Experience

As per the Job Description	Actual experience possessed particularly in the relevant field

Positions held during the preceding ten years:-

ii. Designation and place of posting	Organisation	From	To	Pay scale

e In case the candidate is holding the present post on deputation basis:-

- a) name of the organisation in which the lien held and
- b) the date from which the lien is held.

9 Whether any punishment awarded to the applicant during the last 10 years and also whether any action or inquiry is going on against him as far as his knowledge goes.

Date:

(Name and Signature of the applicant)

(To be filled by the PSU/Ministry /Department concerned)

Certified that the particulars (especially w.r.t. para 9 above) furnished above by the candidate are found to be correct as per official records.

Signature & Designation of
the Competent Forwarding
Authority with Telephone No.
& Office seal.

ANNEXURE II

APPLICATION FORM FOR STATE PUBLIC SECTOR EXECUTIVES/EXECUTIVES FROM THE PRIVATE SECTOR

1. Name of the post applied for: _____

2. Name & Designation of the Applicant (in full) with office address: _____

3. Date of Birth _____

4. Address _____

5. Telephone No: Office _____ Residence _____

FAX No. _____ Mobile No. _____

6. Educational/Professional qualifications (Name of the institution from where Degree/Diploma obtained must be mentioned) :

7. Positions held during the preceding ten years:-

Sl. No.	Designation, Organisation and place of posting	From	To	Pay scale
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8. Experience

As per the Job Description

Actual experience possessed particularly in the relevant field

9. Annual Turn Over: _____ (Certified copy to be enclosed)

10. Whether company listed on Stock Exchange (proof to be enclosed)

11. Whether working at Board level or reporting to a Director on the Board (proof to be enclosed)

Declaration

..... son ofand resident of hereby certify that have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

(Name and signature of the applicant)

Enclosure (i) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.

Enclosure (ii) a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.